

**Jefferson School District**  
**Official Minutes of a Special Meeting**  
**Of the Board of Trustees**  
**September 23, 2022**

Present: Phil Raya, President; Brian Jackman, Vice President; Pete Carlson, Clerk; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Emily Stroup, Director of Human Resources; Celli Coeville, Director of Business Services; Bertha Ramon, Administrative Assistant

**I. OPEN SESSION**

- a. Call to Order at 12:00 Noon
- b. Roll Call to Establish Quorum – all board members were present
- c. Approval of Agenda-  
MSA (Wetherell/ Wingo) –  
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0  
Carlson                      Jackman  
Raya

**II. PERSONNEL SERVICES**

- 2.1      Proposed New job Description and Salary Schedule Placement Procedure Nurse, Classified  
Hourly Range 300

Jim Bridges- To be a school nurse, you must have a bachelor's degree, even though this nurse has all the qualifications to work in any medical setting. She is working on her degree and can do some aspects of being a school nurse. However, we cannot pay her under that job classification even if we have supervision and she is working towards it. Therefore, we had to create another position. Mrs. Stroup created a secondary position, a slightly lower level position with the same pay.

MSA (Carlson/Wetherell) approved the Proposed New job Description and Salary Schedule  
Placement Procedure Nurse, Classified Hourly Range 300  
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0  
Raya                      Jackman  
Wingo

ADJOURNMENT – MSA (Wingo/Carlson) 12:08 PM

Respectfully submitted,

James W. Bridges  
Secretary to the Board